

State Tax Commission Application for Michigan Certified Assessing Officer (MCAO) Self-Study Program

This form is issued under the authority of the General Property Tax Act, PA 206 of 1893. Filing is mandatory.

Instructions: This form must be completed in its entirety and submitted to the State Tax Commission along with a \$250 payment. Incomplete applications or applications submitted without payment will be returned to the applicant unprocessed. Checks may be made out to the State of Michigan. Please allow two to four weeks for processing.

Submit the completed application and required \$250 payment to:

Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909

PART 1: APPLICANT INFORMATION

Name (First, Middle Initial, Last)

Street Address

Daytime Telephone Number

City

State

ZIP Code

E-mail Address

PART 2: COMPREHENSIVE EXAMINATION

Choose the date and location that you wish to take the comprehensive exam.

April 29, 2016 _____ July 29, 2016 _____ October 28, 2016 _____ January 27, 2017 _____

Okemos Site _____ Marquette Site _____

PART 3: CERTIFICATION

The following certification statements must be completed in order for your application to be considered complete.

Have you ever been convicted of a felony, or a misdemeanor involving any violent act, use or possession of a weapon, or act of dishonesty for which the record has not been sealed or expunged?

☐ No ☐ Yes (If yes, explain in the space below.)

I hereby certify that all the information contained within, and attached to, this application is true and accurate to the best of my knowledge, information and belief.

Signature

Date